



6 June 2024

Excursion Information – Yr 3/4 Camp at Birrigai Outdoor School (retain note at home)

Dear Parents and Carers,

The following details relate to an educational excursion to **3/4 Camp at Birrigai Outdoor School** which is being organised for Year 3 and 4 students. Students will participate in a range of activities run by trained Birrigai staff and sleeping in single-sex cabins overnight. Meals will be provided, and dietary requirements catered for.

Dates/time	Wednesday 25th- Thursday 26th September 2024 (2 days, 1 night camp)
Purpose of excursion	Year 3/4 students will be given the opportunity to participate in a one-night camp at Birrigai in Tidbinbilla. Activities will focus on teambuilding, problem solving, leadership and collaboration. <i>Exact activities and timetable will be advised closer to the date.</i>
Transport	Coach Depart Theodore PS at 9.30am on Wednesday 25 th September. Please arrive no later than 9.00am . Return to Theodore PS approx. 2.30pm on Thursday 26 th September.
Maximum students	55
Attending Staff	3/4 teachers, school executive
LSA support	N/A
Packing List:	<i>Will be advised closer to the date</i>
Return Notes & Deposit	Thursday 4th July 2024 (Term 2 Week 10)
Excursion Risk Assessment	Available at the front office
Contingency Plan	Notice of excursion cancellation will be communicated 24 hrs prior via email & THDP Facebook
Cost	Total cost- \$165 Deposit of \$100 due Thursday 4th July 2024 (Week 10 Term 2) to secure your child's place. Final payment due no later than Friday 6 September (week 7 term 3)

The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the principal. Please contact the front office if you would like to speak with the Business Manager or Principal.

Behavioural expectations- THDP values - *Compassion, Integrity, Personal Best, Respect*

We are SAFE	We are RESPECTFUL	We are LEARNERS
<i>We use equipment appropriately</i>	<i>We use respectful language</i>	<i>We are in the right place at the right time</i>
<i>We keep hands and feet to self</i>	<i>We are aware of others</i>	<i>We follow instructions</i>
<i>We share the space</i>	<i>We accept others</i>	<i>We actively participate in learning</i>
<i>We walk and know where we can run</i>	<i>We put rubbish in the bin</i>	<i>We represent our school with pride</i>

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

Kind Regards,
Jess Crilly

ACT Education Excursion Policy

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ACT Education Privacy Information

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education and Training Directorate (ETD) Theodore Primary School. This information is necessary for us to be able to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion.

Normally we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose.

Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion in order to appropriately and effectively manage the excursion.

The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.





6 June 2024

Excursion Permission Note – Yr 3/4 Camp at Birragai Outdoor School (return note to school)

I give permission for my child _____ in class _____ to attend the **Theodore Primary School** 3/4 Camp at Birragai Outdoor School on Wednesday 25th- Thursday 26th September 2024 (one night camp) travelling by coach, and other details as outlined in the Excursion Information for Parents (including contingency plans).

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

Name of Parent /Carer:	Signature:
Contact phone on day of Excursion:	Date:

Birragai Camp Payment Details

I am paying the amount <input type="checkbox"/> \$100 deposit		Student Name:
<input type="checkbox"/> \$165 full cost camp		
<input type="checkbox"/> Cash	<input type="checkbox"/> Direct Debit Contact school for details	<input type="checkbox"/> Quickweb www.theops.act.edu.au/payment2
	<input type="checkbox"/> Parent Portal Contact school for access	

Credit card _____ / _____ / _____ / _____ **Expiry Date:** _____ / _____

Name on Card: _____

Signature: _____

Thank you

Jess Crilly